



**Request for Bid/Proposal RFB # 23-01**  
**United States Post Office and Municipal Building Roof Replacement**  
**Advertised Dates: Bangor Daily News 1/7/2023 Penobscot Times 1/12/2023**  
**Proposal Due Date and Hour: 2/3/2023**  
**Melissa L. Doane, Bradley Town Manager**  
**165B Main Street**  
**PO Box 517**  
**Bradley ME 04411**

**Town of Bradley, Maine**  
**Request for Bid/Proposal RFB # 23-01**  
**United States Post Office and Municipal Building Roof Replacement**

**GENERAL INFORMATION FORM**  
(TO BE COMPLETED AND RETURNED)

QUESTIONS: All inquiries for information and all communications regarding this solicitation should be directed to Melissa L. Doane, Bradley Town Manager: (207) 827-7725, faxed to (207) 827-7072, or e-mailed to: mladoane@townofbradley.net.

DUE DATE: Sealed Proposals will be opened 2/3/2023 at 2:00 pm. Failure to submit proposals to the correct location by the designated date and hour will result in disqualification. Proposals will be reviewed by the Town Manager and discussed at a regularly scheduled public Town Council meeting.

ADDRESS: Proposals should be mailed to: **Bradley Town Office PO Box 517 Bradley Me 04411** or hand delivered to: **Bradley Town Office 165 B Main Street Bradley Me 04411**. The RFP reference number should be in the lower left corner of the return envelope or package.

COMPANY INFORMATION/SIGNATURE:

|   |   |
|---|---|
| Full Legal Name (print):                        | Federal Taxpayer Number (ID#)           |
| Business Name / DBA Name / TA Name and Address: | Payment Address Purchase Order Address: |
| Contact Name/Title:                             | Telephone Number:                       |
| Signature (ink) Date:                           | Fax Number E-mail Address:              |

**Town of Bradley, Maine**  
**Request for Bid/Proposal RFB # 23-01**  
**United States Post Office and Municipal Building Roof Replacement**

**1. INTRODUCTION**

The Town of Bradley is seeking proposals for replacing the roof on the Municipal Building and United States Post Office.

**2. INQUIRIES**

For information requiring the RFP, please contact Melissa Doane, Town Manager at 207-827-7725 PO Box 517 Bradley ME 04411, mladoane@townofbradley.net.

**3. SCOPE OF SERVICES**

The scope of services expected, as a minimum, includes, removal and disposal of existing shingles, replacement of ice/water shield including roof valleys, rooftop guard on the remainder of the roof. Replacement of architectural shingles, including ridge vent, replacement of vinyl eave soffit and replacement of any missing fascia trim on buildings. This work shall be completed using industry standards and to manufactures recommendations. This scope of services includes the United States Post Office located at 165A Main Street Bradley Maine and the Town of Bradley Municipal Office located at 165B Main Street Bradley Maine. Please also see optional or additional bid content for additional information.

**4. REQUIRED BID PROPOSAL CONTENT**

Proposals must address the following items:

**A. General Information Form**

The return of the RFP general information form signed and completed as required.

**B. Qualifications and Experience**

Including, but not limited to, the contractor's managerial and supervisory qualifications and experience relative to the work to be performed, financial capacity and stability, and current and projected workload.

**C. Personnel and Equipment**

Including, but not limited to, information on the personnel and equipment the contractor plans to use to perform the work required, including number and experience of employees and number, type, age and condition of equipment.

**D. Proof of Insurance:**

Contractor agrees to carry, at their own expense, the following types of insurance:

- a) Workers' Compensation Insurance  
General Liability Insurance  
Personal injury with limits of not less than \$500,000/\$1,000,000
- b) Property injury with limits of not less than \$500,000  
Vehicle Liability Insurance  
Personal injury with limits of not less than \$500,000/\$1,000,000
- c) Property injury with limits of not less than \$500,000

The Contractor agrees to include the Town of Bradley as an additional named insured on both the general vehicle liability policies. All insurance premiums shall be paid by the Contractor and shall be without cost to the Town, and all insurance shall be kept within full force and effect by the Contractor. Contractor shall furnish to the

Town certificates evidencing all insurance required under this contract with both the Contractor and the Town named as loss payees, and a provision that the insurance is non-cancelable except upon ten (10) days' written notice to the Town.

**E. Work Plans and Schedules**

Including, but not limited to, a detailed description of when the work will be started and completed.

**F. Costs of Services**

Include cost of services.

**5. OPTIONAL OR ADDITIONAL BID CONTENT**

Due to a contractor's professional experience, other options or contract considerations may be evident to them once a review of the sites is completed. The Town is offering an opportunity for bidders to provide additional bid content to accommodate the contractor's considerations. The optional or additional bid content must still contain the requirements in Section 4-Required Bid Content.

**This optional content may include replacing shingles with metal roofing. If this design is feasible and cost effective it must be properly designed to handle snow conditions, accumulation and slide off.**

**Optional content may also include roof repair rather than replacement if feasible. A life expectancy of this option would be required.**

**6. OPTIONAL PRE-PROPOSAL SITE VISIT**

Pre-proposal site visits are encouraged, however optional. Visits at the location will be at the entrees own risk. The Town of Bradley will hold no liability.

**7. REVIEW OF PROPOSALS**

The proposal will be opened and read publicly at the Bradley Municipal Building on 2/3/2023 at 2:00 pm. The proposals will be reviewed and evaluated by the Bradley Town Council in a publicly held meeting; the meeting date will be announced at the opening. The criteria for evaluating the proposals will include, but not be limited to, the following items:

- A. Qualifications and Experience
- B. Personnel and Equipment
- C. Work Plans and Schedules
- D. Costs of Services
- E. Reviewer's Intuition

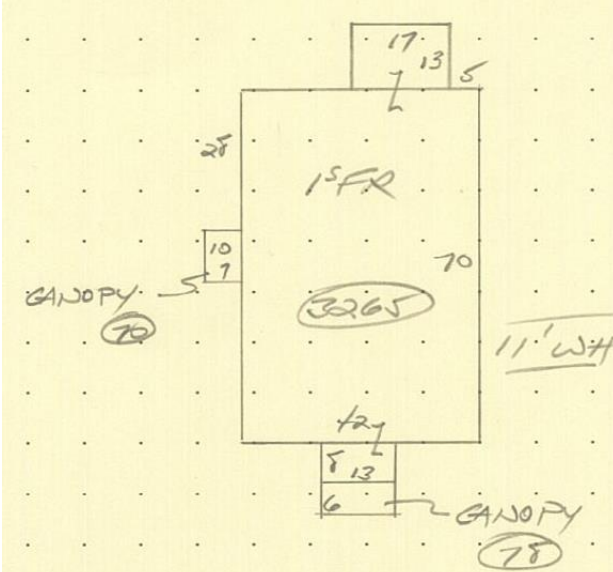
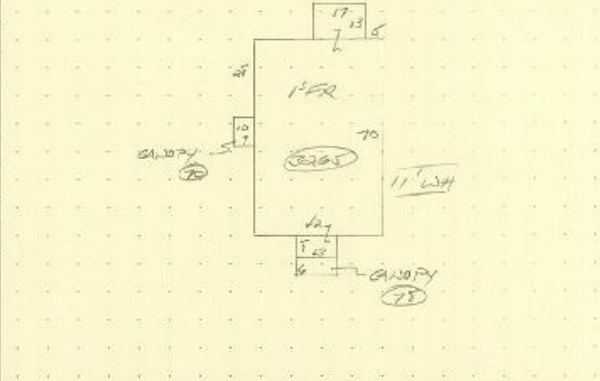
**8. SUBMISSION OF PROPOSALS**

Proposals must be submitted using the enclosed "Proposal Form" and be received at the Bradley Municipal Building no later than 2/23/2023 at 2:00 pm. The Town reserves the right to reject all proposals, to negotiate elements of the proposals and to enter into a contract for services that it feels is in the best interest of the Town.

Copies of the Request for Proposals and related documents may be obtained at the Bradley Municipal Building or by visiting the Town of Bradley website at townofbradley.net.

# ATTACHMENT A TAX CARD DETAILS OF UNITED STATES POST OFFICE

| MAP <b>18</b> LOT <b>47</b>   | ACCOUNT NO. <b>486</b> | ADDRESS <b>165 A MAIN ST</b> | BUILDING RECORD  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---|------------------------|------------------------------|--|------|-------|-------|-------|------|--------------|--------------|------|-------|----|------|-----|------|---|----|----|-----|------|-----|------|---|----|----|-----|------|-----|------|---|----|----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| OCCUPANCY CODE <b>100</b>   |                        |                              | CARD NO. <b>2</b> OF <b>2</b>  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| NO. OF DWELLING UNITS ---   |                        |                              | POST OFFICE  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| BUILDING ASSOCIATION ---  |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Single Entry   1. Local 200<br>2. Non-Local   2. Avenue<br>3. Single   3. Local 1<br>4. Home   4. Common<br>5. Multiple ---  |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| GRADE FACTOR <b>1.00</b>  |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| CALCULATED WALLS<br>1. Brick Stone   1. Comp.<br>2. Stone Mason   2. S. Dry<br>3. Concrete   3. Small<br>4. Masonry   4. Other<br>5. Slab ---   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| SIGNATURE ---   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| SHOWING FLOOR AREA <b>1307</b>  |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| DEFINITE UNIT FWTL <b>265</b>   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| HEATING/COOLING   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11. Electric Radiant<br>12. Oil Radiant<br>13. Electric Radiant Air<br>14. Radiant<br>15. Electric Radiant<br>16. Electric Radiant<br>17. Electric Radiant<br>18. Radiant<br>19. Radiant<br>20. Radiant<br>21. Radiant<br>22. Radiant<br>23. Radiant<br>24. Radiant<br>25. Radiant<br>26. Radiant<br>27. Radiant<br>28. Radiant<br>29. Radiant<br>30. Radiant   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| YEAR BUILT <b>2000</b>  |                        |                              | <h2 style="margin: 0;">TRIO</h2> <p style="margin: 0; font-size: small;">SOFTWARE<br/>Practical Computer Solutions<br/>CORPORATION</p> |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| YEAR REVALUED ---   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| CONDITION   |                        |                              | ENTRANCE CODE <b>1</b>   |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Poor - 1. 4 yr +<br>2. Fair - 2. 1 yr +<br>3. Good - 3. 0 yr +<br>4. Excellent ---   |                        |                              | NFO CODE <b>1</b>  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">TYPE</th> <th rowspan="2">YEAR</th> <th rowspan="2">UNITS</th> <th rowspan="2">GRADE</th> <th rowspan="2">COND</th> <th colspan="2">PERCENT GOOD</th> </tr> <tr> <th>Fls.</th> <th>Foot.</th> </tr> </thead> <tbody> <tr> <td>60</td> <td>2000</td> <td>148</td> <td>57.0</td> <td>4</td> <td>70</td> <td>70</td> </tr> <tr> <td>101</td> <td>2000</td> <td>231</td> <td>57.0</td> <td>4</td> <td>70</td> <td>70</td> </tr> <tr> <td>101</td> <td>2000</td> <td>200</td> <td>57.0</td> <td>4</td> <td>70</td> <td>70</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> |                        |                              |  | TYPE | YEAR  | UNITS | GRADE | COND | PERCENT GOOD |              | Fls. | Foot. | 60 | 2000 | 148 | 57.0 | 4 | 70 | 70 | 101 | 2000 | 231 | 57.0 | 4 | 70 | 70 | 101 | 2000 | 200 | 57.0 | 4 | 70 | 70 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TYPE  | YEAR                   | UNITS                        | GRADE  |      |       |       |       |      | COND         | PERCENT GOOD |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |                        |                              |  | Fls. | Foot. |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 60  | 2000                   | 148                          | 57.0   | 4    | 70    | 70    |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 101   | 2000                   | 231                          | 57.0   | 4    | 70    | 70    |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 101   | 2000                   | 200                          | 57.0   | 4    | 70    | 70    |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| NOTES:  |                        |                              |  |      |       |       |       |      |              |              |      |       |    |      |     |      |   |    |    |     |      |     |      |   |    |    |     |      |     |      |   |    |    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |



## ATTACHMENT B TAX CARD DETAILS OF MUNICIPAL OFFICE

**BUILDING RECORD**

|               |               |                        |                              |                               |
|---------------|---------------|------------------------|------------------------------|-------------------------------|
| MAP <b>18</b> | LOT <b>47</b> | ACCOUNT NO. <b>486</b> | ADDRESS <b>165 B MAIN ST</b> | CARD NO. <b>1</b> OF <b>1</b> |
|---------------|---------------|------------------------|------------------------------|-------------------------------|

OCCUPANCY CODE: **208**

NO. OF LEVELS: **UNIT 1**

BUILDING TYPE: **TOWN OFFICE**

1. Base Elevation 1. Low Cost  
2. Mass. Code 2. Medium  
3. Fire 3. Elevation  
4. Other 4. Other

GRADE FACTOR: **1.00**

LY. EXTER WALLS: **7**

1. Brick 1. Stone  
2. Conc. Block 2. Other  
3. Concrete 3. Brick  
4. Wood 4. Other  
5. Stone

STAIRS/ELEVATOR: **10' 10"**

GROUND LEVEL: **23' 10"**

PERIMETER UNIT FT: **208**

HEATING/COOLING:

1. Electric Heat  
2. Wall Heater  
3. Radiant Heat  
4. Hot Water  
5. Space Heat  
6. Steam  
7. Heat Pumps  
8. Other  
9. Radiators  
10. Radiators  
11. Radiators  
12. Radiators  
13. Radiators  
14. Radiators  
15. Radiators  
16. Radiators  
17. Radiators  
18. Radiators  
19. Radiators  
20. Radiators  
21. Radiators  
22. Radiators  
23. Radiators  
24. Radiators  
25. Radiators  
26. Radiators  
27. Radiators  
28. Radiators  
29. Radiators  
30. Radiators

YEAR REVISED: **2000**

CONDITION:

1. Top 1. Top  
2. Bad 2. Bad  
3. Fair 3. Fair  
4. Poor 4. Poor  
5. Very Poor 5. Very Poor  
6. Other 6. Other

**4**  
**60**  
**108**

**TRIO**  
SOFTWARE  
Practical Computer Solutions  
CORPORATION

ENTRANCE CODE:

1. Open 2. Closed  
3. Other 3. Other

IRFC CODE:

1. Other 2. Other  
3. Other 4. Other

DATE NEP: **9-17-01**

**ADDITIONS, OUTBUILDINGS & IMPROVEMENTS**

| TYPE | YEAR           | UNIT       | GRADE       | COND.    | PERCENT GOOD |         |
|------|----------------|------------|-------------|----------|--------------|---------|
|      |                |            |             |          | Prgs         | F. val. |
|      | <b>10/2000</b> | <b>200</b> | <b>5/10</b> | <b>4</b> | 100%         | 100%    |
|      |                |            |             |          |              |         |
|      |                |            |             |          |              |         |
|      |                |            |             |          |              |         |
|      |                |            |             |          |              |         |
|      |                |            |             |          |              |         |
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NOTES:

**40**

**P.P.R.**


**36**

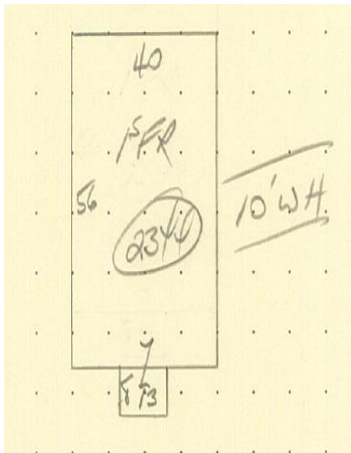
**23' 10"**

**7**

**5/10**

**10' width**





**ATTACHMENT C SAMPLE CONTRACT**

**TOWN OF BRADLEY**

**Request for Bid/Proposal RFB # 23-01**

**United States Post Office and Municipal Building Roof Replacement**

**I. PARTIES**

This contract (hereinafter referred to as "Agreement") is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the Inhabitants of the Town of Bradley with a mailing address of PO Box 517 Bradley Maine 04411, (hereinafter referred to as "Town"); and \_\_\_\_\_, with a mailing address of \_\_\_\_\_ (hereinafter referred to as "Contractor"). In consideration of the mutual promises contained herein, Contractor agrees to perform the following services for the Town.

**II. SCOPE OF WORK**

In consideration of the compensation set forth herein, the Contractor shall perform the services as outlined in a request for proposal dated \_\_\_\_\_ and attached hereto as Exhibit A and the response attached hereto as Exhibit B.

**III. COMMENCEMENT AND COMPLETION**

The Contractor will commence work on or before \_\_\_\_\_, 2023 and will complete work on or before \_\_\_\_\_, 2023

**IV. PAYMENT TERMS**

The Contractor shall submit an invoice upon completion of the scope of work as described above. The Contractor understands that the payment for completion of the services outlined in Section II shall not exceed \_\_\_\_\_ Dollars (\$\_\_\_\_\_)

**V. TERMINATION**

Either party may terminate this Agreement for cause after giving the other party written notice and a reasonable opportunity to cure. The Town may terminate without cause by giving the Contractor fourteen (14) days' notice and compensating the Contractor equitably to the termination date.

**VI. DISPUTE RESOLUTION**

Any controversy or claim arising out of or related to this Agreement, which cannot be resolved between the parties shall be submitted to the Maine Superior Court (Penobscot County). This agreement shall be governed by Maine law.

**VII. QUALIFICATIONS**

The Contractor represents it holds and will continue to hold during the term hereof any and all qualifications, licenses and certifications required to perform its services in Maine. The contractor shall perform all services in accordance with professional standards.

**VIII. SUBCONTRACTORS**

The Contractor shall be fully responsible to the Town for the acts and omissions of any subcontractors and of persons either directly or indirectly employed by it, or shall hold subcontractors to the same terms and conditions as Contractor is held under this Agreement. No subcontractors shall be retained on this Agreement without the specific prior written approval of the Town.

**IX. INSURANCE**

The Contractor shall purchase and maintain Workers' Compensation Insurance, General Public Liability and Property Damage Insurance including vehicle coverage and professional liability insurance, all with limits and terms satisfactory to the Town. The Town shall be named as an additional insured on the liability policy.

**X. INDEMNIFICATION**

The Contractor will indemnify and hold harmless the Town, its officers, agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the Agreement by the Contractor, its officials, employees, agents and subcontractors.

**XI. ENTIRE AGREEMENT**

This Agreement and its attachments represent and contain the entire agreement between the parties. Prior discussions or verbal representations by the parties that are not contained in this Agreement and its attachments are not a part of this Agreement. Where there is any conflict between the provisions of this Agreement and the provisions of any attachment, the provisions of this Agreement shall control.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

INHABITANTS OF THE  
TOWN OF BRADLEY, MAINE

By: \_\_\_\_\_  
Melissa Doane, Town Manager



**ATTACHMENT D: PROPOSAL FORM**

**TOWN OF BRADLEY  
Request for Bid/Proposal RFB # 23-01  
United States Post Office and Municipal Building Roof Replacement**

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In order to facilitate comparison of competing proposals, the Town respectfully requests applicants to complete the following form. Please feel free to attach additional sheets where the information requested is more extensive than the space provided.

**QUALIFICATIONS AND EXPERIENCE:**

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**PERSONNEL AND EQUIPMENT:**

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**WORK PLANS AND SCHEDULES**

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**COSTS OF SERVICES FOR PROJECT**

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