

Town Council Meeting
12/21/2021

Open Town Council Meeting: Council Chair Mark Ketch opened the Town Council meeting, all members present. Also present was Town Manager Melissa Doane and Fire Chief Eric Gifford.

Review of Minutes: Councilor Ketch made a motion to accept the minutes from 12/7/2021, seconded by Councilor Wade, Councilor Lugdon stated a change was needed in New Business: *The Town Council was in agreement ~~that~~ with delaying the RFP, vote 5/0.*

Citizens Request: None

Managers' Report: Melissa presented a proposal to the Town Council to consider a change in the office hours. The hours are currently 7:30 am to 5:30 pm, Cindy who has worked the afternoon shift since her hire in 2017 has stated that there is very little business after 4:00 pm. Melissa would like to continue to offer at least one day in which residents have the opportunity to come in before and after work. She is therefore proposing that the office hours be Tuesday 7:30 am to 6:00 pm and Wednesday-Friday 7:30 am to 4:30 pm. She would suggest a probationary period of 3 to 6 months. She also added that she will to continue to offer after hours appointments as needed. Town Council was in agreement with this change.

The Penobscot County Commissioners recognized the recipients of the 2020 and 2021 Spirit of America Awards today at their regular meeting. This meeting is streamed on the Penobscot County Commissioner's Facebook Page. Our 2020 recipient Ann Delaware is recognized around 1 hour and 15 minutes and our 2021 recipient Linda Hardesty is recognized around 1 hour and 37 minutes.

New Business: Councilor Ketch asked if there had been any complaints regarding the plowing. Melissa stated the only complaints have been regarding Route 178.

Councilor Wade suggested that Chief Gifford look into thermal image cameras that are placed on the firefighter gear, he had previously sent some information to Manager Doane and felt that it was a small investment for a large enhancement.

Councilor Delaware stated that the next senior luncheon will be on January 12, 2022 at St. Ann' Church. The event will be at noon and will be a drive thru.

Unfinished Business: Councilor Ketch asked how the intern was going regarding the website development. Melissa reported that he made some changes this week and taught her how to do posts to the website for immediate news. Their next meeting in January 5; Councilor Clemons asked where suggestions should be sent. Melissa reported the changes should be sent to her.

Councilor Ketch also mentioned the dog license reminder and asked if the January extension was new. Melissa reported it was not the \$25.00 per dog late fee has always been effective February 1.

Municipal Warrants: Councilor Ketch made a motion to accept warrant #44 in the amount of \$10,273.99 and warrant #45 in the amount of \$15,217.45, seconded by Councilor Lugdon, vote 5/0.

Next Meeting: The next meeting is set for January 4, 2022.

Adjourn: Councilor Lugdon made a motion to adjourn, seconded by Councilor Ketch, vote 5/0.