

**Town Council Meeting
November 9, 2021**

Open Town Council Meeting: Council Chair Mark Ketch opened the Town Council meeting, all members present. Also present was Town Manager Melissa Doane.

Review of Minutes: Councilor Ketch made a motion to accept the minutes of 10/26/2021 as presented, seconded by Councilor Wade, vote 5/0.

Citizens Request: None

Managers' Report: Melissa reported that the November 2 election was a success with 392 voters participating. John Milligan II received 354 votes and will therefore continue to serve as a RSU Director.

Melissa reported that the audit is complete and expects the final documents to be ready by the end of the month.

Melissa asked for the Town Council's thoughts regarding Terry's retirement. In the past having gatherings have not been successful. She is considering announcing Terry's final week on the sign, social media and website and ask that residents stop in and give her well wishes. Town Council discussed a gift, Melissa stated that she was sure that Terry would not want a large item or a plaque, however perhaps something useful. Councilor Wade stated that the item should be lasting as a gift certificate is used once and forgotten.

Melissa stated that she has had interest in the open position and has 8 interviews scheduled over the next few weeks.

New Business: Councilor Delaware stated that on November 12, 2021 there will be a dine in luncheon for the seniors. She added that when this started it was the intention to have gatherings to allow those that are shut in or alone an opportunity to socialize.

Councilor Delaware asked to be excused from February 2, 2022 to March 20, 2022; she will miss three meetings. Councilor Wade suggested that she be allowed to participate via Zoom. Melissa stated that the conference room is not set up for that yet and the new law requires that when a member of the board is absent and participate via zoom, the meeting must be live streamed and the public must be able to participate. Councilor Wade and Delaware discussed using ARPA funds to set up the council room for that in the future. The Town Council approved Councilor Delaware's absence.

Unfinished Business: Melissa stated that the fire truck RFP was due on Thursday. Chief Gifford was present for the openings and has the detailed proposals. Melissa provided a summary of the bid amounts, however will be meeting with the Chief and his officers next week to get their recommendation. The next step will be do an RFP for financing in the way of lease to purchase. The voters approved this type of debt service in the amount up to \$375,000. Melissa and Chief Gifford

discussed that it is very feasible for the Town to do a lease purchase agreement for up to 10 years as this vehicle will have a 25 year life span.

Municipal Warrants: Councilor Ketch made a motion to accept municipal warrant #32 in the amount of \$7624.91, warrant #33 in the amount of \$6789.69 and warrant #34 in the amount of \$122,447.85, seconded by Councilor Wade, vote 5/0.

Next Meeting: The next meeting was set for November 23, 2021

Adjourn: Councilor Ketch made a motion to adjourn, seconded by Councilor Delaware, vote 5/0.