

Town Council Meeting
7/6/2021

Open Town Council Meeting: Town Manager Melissa Doane opened the Town Council meeting, all members were present.

New Business: Councilor Clemons made a motion to nominate Councilor Ketch to serve as the Town Council Chair, seconded by Councilor Lugdon, vote 4/0 (Ketch abstained).

Councilor Ketch made a motion to adopt the FY 21-22 Municipal Budget as approved by the voters on June 8, 2021, seconded by Councilor Lugdon, vote 5/0.

Councilor Ketch made a motion to approve the Treasurers Disbursement Warrants for employee wages and benefits, seconded by Councilor Delaware. Melissa explained that this policy is adopted every year, it allows staff to be paid by one Town Council signature should there not be a regularly scheduled meeting, vote 5/0.

Citizens Request: None

Review of Minutes: Councilor Ketch made a motion to accept the minutes of 6/22/2021, seconded by Councilor Delaware, vote 5/0.

Managers Report: Melissa asked the Town Council if they wished to move forward with advertising for the Solar RFP that was completed earlier in the year. She stated she would advertise 7/15/21 in the Penobscot Times and 7/17/21 in the Bangor Daily News. The due date will be 7/29/21. Melissa also stated that she had added the request for any ground install proposal. The Town Council asked to move forward.

Melissa provided a list of all the non-profits requests that were received for the current budget. As stated in the material the total allocation was \$1000. The Town Council discussed the requests received asking for specific information on numerous requests. Councilor Wade made a motion to provide the Lifelight Foundation with a donation of \$750 and Maine Forest and Logging Museum with \$150, seconded by Councilor Delaware, vote 5/0.

Melissa reported that last week she and John Milligan drove around town and identified summer work projects. The major work will be the ditching of Broad Street and Penney Lane, this will be in preparation for next year's paving. Work will also be done on the village sidewalk that runs from Bullen Street to Cram Street. John intends on filling the cracks with sealer and applying a coat of paving. While it is not the reconstruction that is needed; it will be an improvement. Minor work includes the typical culvert replacements and resets. Councilor Lugdon praised the Old Town Water District on their work

on Cram Street. Councilor Ketch asked if when they reviewed the roads if there was any crack sealing that needed to be done, Melissa stated none had been noticed but she will review again.

Melissa has established emails for each individual Town Councilor, there seems to be a problem with some set up. Melissa explained that she uses the G-Mail app and G-Mail on her PC and has no issue. Councilor Ketch reported the same. Town Council was going to attempt set up in that manner. Melissa did report that there may be an issue as the domain name has been transferred to DreamHost. She has emailed the professor at the University.

New Business: Councilor Delaware mentioned that she had received an email from Maine Municipal Association regarding a survey. Melissa stated she had completed the survey however encouraged Town Council members to do the same. The goal of the survey is to align what the needs are of each County when it comes to the spending of the American Recovery Plan funds that will be coming to the State.

Councilor Delaware asked why the generator does not power the Post Office. Melissa explained that the US Postal Service Corporate office is often very difficult to deal with. If an issue happens due to the malfunction of the generator or power, the issue will then be that of the Town of Bradley. It is not a requirement of the lease. Councilor Ketch asked if there had been any information as to if there were be a scheduled power outage to fix the problem at the Milford substation, Melissa has not been notified.

Unfinished Business: Melissa reported that she and Dean had visited with Muriel Besse regarding the property. Muriel does want to be in compliance however has some health issues. Melissa suggested getting a dumpster; according to Muriel she called Cassella that day and they are not able to provide a dumpster as she is too close to the road. Muriel did report that she was going to have someone pick up the mattress and couch that was outside of her door. Councilor Wade stated that the items were still there. Councilor Ketch asked what could be done, Melissa stated the town could proceed with a court finding, however due to her desire to want to be in compliance and is communicating, that would not be her recommendation. It is apparent that the issue will be ongoing and will need continued monitoring. Melissa will have Dean follow up with her.

Councilor Delaware asked if there was any additional information regarding the flag survey. Melissa stated she had sent a request to Mr. Marquis and will follow up. Melissa stated that the survey results she provided were those that were at the municipal office. Councilor Delaware stated that she knew others that had submitted information electronically.

Councilor Ketch asked if there had been any tonnage numbers received regarding the clean up. Melissa had contacted them last week as she wanted the bill to end the year. They had not received the bill and were going to follow up. The demo was taken to Hamden rather than Juniper Ridge, Sullivan's was going to inquire.

Councilor Ketch asked how the year end close out went. Melissa stated that there were no issues, being able to close early helps as it allows calls to the software company should there be an issue.

Councilor Delaware asked if there were any updates regarding the remodel of the office. Melissa stated that Mike Smith had provided a cost estimate of \$6000, however she would like to add an island that is available behind the working counter so each clerk can have access to stickers and forms. Melissa does not want to rush it as it will likely require new desk and new storage cabinets. She added when they moved to this office 20 years ago they used the space the best they could, has things has changed it has become less useful, she wants to make sure it is done right. The funds to do the update will be hopefully be an allowable use from the American Recovery Plan funds, those funds are not available yet and do not need to be spent until 2026.

Councilor Delaware if a shelf had been purchased for use of the historical committee, she explained that the committee would like to clean and organize the closet. Melissa has the shelf it needs to be put together.

Municipal Warrants: Town Councilor Ketch made a motion to accept the municipal warrants as presented, seconded by Councilor Wade, vote 5/0.

Next Meeting: The next meeting is set for July 20, 2021

Adjourn: Councilor Wade made a motion to adjourn, seconded by Councilor Ketch, vote 5/0.