

**Town Council Meeting
January 19, 2021**

Open Town Council Meeting: Council Chair Mark Ketch opened the Town Council meeting. Councilors in attendance were Councilor Ketch, Councilor Lugdon, Councilor Wade, Councilor Clemons and Councilor Delaware.

Review of Minutes: Councilor Ketch made a motion to accept the January 5, 2021 minutes, seconded by Councilor Wade. Vote 5/0

Citizens Request: none

Manager's Report: Melissa stated that she has contacted HCP Computer and Business Solutions to do an assessment of the Town's network and computer systems. This company has been recommended by the Town of Holden, who has used them for several years without issues. The company is also used by the cities of Brewer and Bangor and the towns of Carmel and Dedham. The meeting is set for January 20, 2021. Councilor Wade has also reviewed the network and easily determined that it needs work. While S J Rollins has done a great job assisting us in our random IT needs, there is not typically the same person available to do the work, leading to much more time for each technician to perform any corrections or maintenance. HCP promises a singular contact assigned to the town.

Melissa has been continually meeting via phone or Zoom with representatives regarding the Chemo Pond water level issues. The most recent contact was with the Maine Department of Marine Resources. They have agreed to provide an assessment at their cost of both dams located on Blackman Stream, owned by Maine Forest and Logging Museum. Melissa was able to get permission from the Museum to move forward with that assessment. All parties are hopeful that the assessment will determine the best option for a consistent water level and productive fish viability.

Melissa has provided the councilors the standard Town Manager performance review paperwork. She would like each Town Council member to complete the forms and prepare to discuss in Executive Session at the February 2, 2021 Council Meeting.

The Municipal Review Committee, where Melissa is a Board Member, had a meeting on January 19, 2021 in which the potential new buyer was announced. The CEO of Delta Thermo Energy of Pennsylvania has been working with the bond holders and the MRC board and has signed a Memorandum of Understanding. The company has facilities that deal with waste overseas and has a pilot facility in the United States. They are on track to close on the Hampden facility in 60 to 70 days with a startup anticipated 4 to 6 weeks after that. The immediate plans are to operate the plant as was done prior to closing and once that is successful they anticipate doing upgrades and will begin utilizing their own technology.

Melissa provided councilors with a list of three properties that were subject to automatic real estate tax foreclosure due to nonpayment of real estate taxes. These properties include the following:

- 6 Cram St. with taxpayer Bogart Thomas Blakely with an amount due of \$932.20
- 6 Pine St. with taxpayer Georgianna/Casey Brooks with an amount due of \$1049.32
- 10 Pine St. with taxpayer David and Gail LeClair with an amount due of \$83.61

She also provided councilors with a copy of the foreclosure policy that provides that the Town will send a notice that the tax lien recorded against the property has matured because of failure to pay the taxes and that the property has automatically vested to the Town of Bradley. By virtue of the policy, they will be provided an additional 30 days to pay in full the entire outstanding taxes, costs and interest due on the property. Councilor Wade made a motion, seconded by Councilor Clemons, to allow the additional 30 day notice. Vote 5/0

Last year Melissa visited the Leonard Middle School in Old Town and spoke about the history of Bradley in preparation for a regional State of Maine bicentennial celebration. The students were going to design a flag to represent each town in RSU 34. Due to Covid-19, that project was not completed. Hogan Marquis, a teacher at Leonard Middle School, contacted Melissa and asked if Bradley would be interested in now participating in the flag project. The students are asking for a submission of a flag design that expresses what makes each community unique. A committee of students will evaluate the submissions and make a recommendation to the Town Council. After Council approval of the design, the students will work on producing the flag for display.

New Business: Councilor Delaware reminded everyone of the drive thru Bradley 4 Season Seniors luncheon to be held at St. Ann's Church on Wednesday, January 20th at noon.

Councilors questioned whether there were any budgetary benefits due to the lack of snow. Melissa indicated that it is a set price contract, not contingent on the number of plowing or sanding days.

Unfinished Business: A discussion was held on the Town of Bradley Personnel Policy updates and review. Among the items discussed were to pay Town employees for days when the office is closed due to inclement weather, to cover the difference between worker's compensation and employees' salary should the need arise, and that employees will be responsible for insurance premiums when they are out of work. Melissa will be working on a Pandemic Policy to add to the Personnel Policy to present at a future meeting.

Councilor Wade questioned where the town was regarding the FEMA grant proposal for the fire department. Melissa indicated that she is working on the narrative and that Chief Gifford was working on getting more specs for the equipment they wish to purchase. She indicated that the grant request would be completed before the February deadline.

Councilor Lugdon questioned whether there had been any public interest in the Planning Board openings. Melissa indicated that no one has expressed interest at this time.

Municipal Warrants: Councilor Ketch made a motion to accept the following warrants, seconded by Councilor Lugdon: Vote 5/0

- #48 in the amount of \$2,698.92
- #49 in the amount of \$6,213.43
- #50 in the amount of \$31,965.85

Next Meeting: The next meeting was set for February 2, 2021.

Adjourn: Motion to adjourn was made by Councilor Ketch, seconded by Councilor Lugdon. Vote 5/0