

**TOWN COUNCIL MEETING
AUGUST 4, 2020**

Open Town Council Meeting: Council Chair Mark Ketch opened the Town Council meeting. Councilors in attendance were Councilor Ketch, Councilor Lugdon, Councilor Richard, Councilor Wade and Councilor Clemons. Town Manager Melissa Doane was also present.

Review of Minutes: Councilor Ketch made a motion to accept the Town Council Minutes of July 21, 2020, seconded by Councilor Richard. Vote 5/0

Citizen's Request: None

Manager's Report: Melissa requested a motion to approve the assessors' return that is to be presented to the County of Penobscot with payment of the 2020 County tax in the amount of \$171,237.00. Motion made by Councilor Richard, seconded by Councilor Wade. Vote 5/0

The slate of officers has been set by the Maine Municipal Association Executive Committee. Each year the Executive Committee has a nomination process in which this slate is formed. Members have a chance to petition the slate of officers when they are first announced in late June. The Council may approve the nominations individually, or motion to allow the Town Manager to be the designee for approval. Councilor Wade made a motion to appoint Melissa as the town's designee for approval, seconded by Councilor Clemons. Vote 5/0

When reconciling the June general fund checking account, it was discovered that an automatic withdrawal in the amount of \$24.00 was made on June 1st by Google. This typically is placed on a warrant for Town Council approval, however, it was apparently missed in June. Councilor Lugdon made a motion to approve this item, seconded by Councilor Richard. Vote 5/0

Melissa has scheduled the Fall Clean up for September 19, 2020. The procedure will be the same as in the past, \$15.00 per sticker, which provides for a two load limit. If residents had already purchased a ticket for the cancelled Spring 2020 clean up, they will be able to use those for the Fall clean up.

The municipal audit for the 2019-2020 fiscal year has been set for September 29, 2020.

Melissa has spoken to Peter Carrier and he will be doing the plowing for the municipal building and fire station within the projected budget. The amount for both areas is \$9,400.00. Melissa has forwarded a contract to him for his signature.

Melissa has received a cost estimate from SAGA for a replacement culvert that is failing on property located at 57 Cram St. The culvert handles a large portion of drainage on Cram Street and is part of a town easement. Melissa was not aware that the culvert was failing and did not specify the funds in the road budget. There are appropriated funds available and will need additional Town Council approval to move forward with the project. After discussion on the details of the repairs, councilors agreed to move forward with the project. Councilor Ketch questioned whether there were additional culverts that many need similar attention, and Melissa indicated that the ones that have been identified have been worked on.

Maine Revenue Services released some new projections for Municipal Revenue Sharing. The amount presented for Bradley was \$128,325.00, which is \$28,325.00 above the \$100,000.00 budgeted.

Melissa has started the process of setting up the employee HRA accounts. Carl McNally of Med-a-Vision suggested that a change from the manager's PPO 2500 account to the PPO 1500 account could create a potential savings of \$1,950.00 per year. Melissa will be in contact with Maine Municipal Association to discuss potential changes.

New Business: Councilor Lugdon made a motion, seconded by Councilor Clemons, to approve a tax abatement in the amount of \$3,379.97 for tax years 2017, 2018, 2019 and 2020 on property located at 6 Parlin Street. The property is subject to an automatic foreclosure due to a tax lien filed July 17, 2018 in Penobscot County Registry of Deeds. Book 14875, Page 139. Vote 5/0

Councilor Clemons was approached by a resident wanting information regarding waterfront lot clearings. Melissa indicated that it was a question for code enforcement, and she will have CEO Dean Bennett make an informative report.

Councilor Ketch questioned when roadside grass cutting will begin. Melissa indicated that it will be done after the scheduled road repairs are completed.

Unfinished Business: Councilor Lugdon questioned whether there had been any further interest in Eddington and Bradley sharing a town manager. Melissa indicated that Eddington had promoted an employee as their Interim Town Manager, so there had been no further discussion.

Councilor Richard asked if there was any action on a new town sign. Melissa indicated that an update from the sign company had been requested and she should have that soon. A discussion was held on the sign placement to make it more visible. It was determined to move it closer to the fire hydrant and road for better visibility.

Councilor Ketch questioned why there is a hydrant covered with a plastic bag. Fire Chief Gifford indicated that it was broken, but will be repaired. Councilor Wade questioned why flushing of hydrants in town took so long, but Gifford was not sure why.

Municipal Warrants: Councilor Ketch made a motion to accept the following municipal warrants, seconded by Councilor Wade:

#7 in the amount of \$3,028.00

#8 in the amount of \$6,237.80

#9 in the amount of \$203,909.04

Next Meeting: The next meeting is set for August 18, 2020.

Executive Session: A motion to enter into Executive Session pursuant to 1 MRSA § 405 (6) (F) to discuss confidential records was made by Councilor Ketch, seconded by Councilor Wade. Vote 5/0

A motion to exit Executive Session pursuant to 1 MRSA § 405 (6) (F) was made by Councilor Ketch, seconded by Councilor Wade. Vote 5/0

Adjourn: Councilor Ketch made a motion to adjourn, seconded by Councilor Clemons. Vote 5/0