

Town Council Meeting
July 7, 2020

Open Town Council Meeting: Council Chair Mark Ketch opened the Town Council meeting; all Town Council was present except for Councilor Richard who was excused. Also present was Town Manager Melissa Doane.

Review of Minutes: Councilor Ketch made a motion to accept the Town Council Minutes of 6/23/2020, seconded by Councilor Wade vote (3/0-Councilor Clemons was excused 6/23/2020)

Citizens Request: None

Managers' Report: Melissa requested Town Council signatures on the election warrant regarding RSU #34 Budget Validation Referendum to be held on July 14, 2020.

The municipal office was open for regular hours starting today. The staff is still requesting appointments as only one customer is being served at a time. If the lobbies are empty and a customer comes, they are of course waited on accordingly. Signs have been placed on both lobby doors and in the lobby informing customers that service is limited to one customer at a time and to vacate the building until the lobbies are empty. Masks are requested, however not mandated. A taped line has been placed on the floor and customers are directed to drop items off at the service counter and step back to the line.

The Municipal Review Committee held another virtual town hall last week, Melissa was not able to listen to the entire event, however the synopsis is that the MRC is working towards a re-open. In the meantime, they were able to reach an agreement with PERC to take municipal solid waste. Councilor Wade stated that the MRC is having a board meeting this week in which the agenda lists executive session to discuss legal action, he hopes this is a good sign for a new investor. Councilor Lugdon had listened to the town hall meeting and found it interesting that there was a mention of business associated with the paper industry had expressed an interest in the facility.

Melissa participated in a FEMA Conference call last week regarding the 2020 Grant Application. They were not able to provide any information on how specific grant applications scored. They did provide that those applications that made it through the peer review will be moving to the next level with award notifications occurring in late August or early September.

New Business: Councilor Ketch asked if there had been any problems with fireworks during the holiday weekend. Melissa stated she was not aware of any complaints.

Unfinished Business: Melissa stated that she will be setting up the fire station over the weekend into Monday in preparation for the July 14, 2020 election. She noted that face shields and barriers are being provided by the Secretary of States Office, she will be using tables as voting areas and will establish a cleaning routine. Councilor Ketch asked if there was any concern from the ballot clerks, Melissa stated that she had been in contact with them and there were no concerns expressed.

Councilor Ketch asked if any bids had been received regarding the Parlin Street property. Melissa stated that there had been interest from several individuals, however there had been no bids received at this time.

Municipal Warrants: Councilor Ketch made a motion to accept municipal warrant #87 in the amount of \$7659.48, warrant #88 in the amount of \$32498.65, warrant #1 in the amount of \$4037 and warrant #2 in the amount of \$48,973.96, seconded by Councilor Lugdon vote 4/0.

Next Meeting: The next meeting is set for July 23, 2020.

Adjourn: Councilor Ketch made a motion to adjourn, seconded by Councilor Clemons vote 4/0.