

**TOWN COUNCIL MEETING  
MAY 26, 2020  
VIRTUAL MEETING VIA ZOOM/FACEBOOK LIVE**

**Open Public Hearing:** The Town Council confirmed that the Annual Referendum Ballot has been posted online at townofbradley.net as well as posted at the Bradley Post Office. There were no comments.

**Close Public Hearing:** As there are no comments on the ballot, the Public Hearing is closed.

**Open Town Council Meeting:** In Councilor Ketch's absence, Councilor Lugdon opened the Town Council meeting. Councilors in attendance (virtually) were Councilor Lugdon, Councilor Richard, Councilor Wade and Councilor Clemons. Councilor Ketch was absent. Town Manager Melissa Doane was also present.

**Review of Minutes:** Councilor Lugdon made a motion to accept the minutes of the May 12, 2020 meeting, seconded by Councilor Wade. Vote 4/0

**Citizen's Request:** none

**Manager's Report:** Melissa stated that she had discovered that a formal motion was not made by the Town Council to approve the removal of \$1,350.00 from the undesignated fund balance for the installation of the glass partition that was completed in March. Per the Charter, the Town Council can expend up to \$5,000.00 per year from the undesignated fund balance for purchases outside the normal budget. The discussion regarding the purchase was done via email, however a formal motion is needed. Councilor Clemons made a motion to expend the \$1,350.00 from the undesignated fund balance, seconded by Councilor Wade. Vote 4/0

With the anticipation of being able to have gatherings of 50 people or more, the Planning Board has scheduled a workshop for June 17, 2020 to be held at the municipal office.

RSU 34 provided an updated assessment for the Town of Bradley for the FY 20-21 budget. With an amount of \$1,312,406.21, the assessment is \$5,823.63 less than the current year.

Melissa has provided two tax rate calculation forms using the new RSU 34 assessment, the municipal budget, and the current year's municipal valuation. If the voters do not approve the \$70,000.00 undesignated fund balance transfer, the tax rate estimate is 15.50. If the voters do approve the \$70,000.00 transfer, the tax rate estimate is 15.00. The tax rate for this current year is 14.90.

The Governor's latest executive order issued on May 12, 2020 addressed tax liens. Melissa has provided a memo outlining the anticipated scheduled which falls in line with past practice. She has recommended continuing with the current process; however the order does provide the opportunity to delay the process until 60 days after the end of the state of emergency. On March 13, 2020 reminder notices were mailed to 143 taxpayers and of those, there are currently 67 that remain unpaid. Councilors agreed to continue the current process, preferring to stay consistent with past practices.

Also included in the latest executive order was a notice that if a resident's town participates with online motor vehicle program and offers municipal services, as Bradley does, residents are now required to register vehicles. There has been some discussion as to what changes may have happened, but the town is encouraging residents to register as normal. Inland Fisheries and Wildlife is now requiring all registrations to be current.

Melissa has provided a copy of her proposed contract for 2021-2022. The only changes were the salary amount and the employee-employer retirement contribution. Councilor Wade made a motion to approve the contract as presented, seconded by Councilor Clemons. Vote 4/0

Terry Coulter of 43 Highland Avenue (which the town foreclosed upon in January, 2020) paid the property taxes in full on May 22, 2020. He was provided with a deadline of May 30, 2020. Melissa will prepare a deed for the Town Council's approval and signature for the next meeting. Regarding the foreclosed property at 6 Parlin Street, there has been no communication or payment, so Melissa will also prepare a bid document for the Town Council's review for this property. There are code issues on the Parlin Street property, which will need to be cleared up. There will be a restriction in the bid document that provides a timeline for the property to be cleared. This bid package will be available at the next meeting.

**New Business:** Councilor Wade made a motion to accept and sign the Town of Bradley Municipal Election Warrant for the July 14, 2020 Annual Referendum, seconded by Councilor Clemons. Vote 4/0 This warrant does need to be signed, so councilors will be signing the physical document this week, as well as the new manager's contract.

Councilor Lugdon questioned who was trimming the brush in town, and it was determined that it was Emera.

**Unfinished Business:** Melissa met with John Milligan regarding some needed road work. The town had anticipated reclaiming and repaving Highland Avenue and Bullen Street this year, as well as ditching and replacing culverts where necessary. Due to the delay in the Annual Referendum date, there may not be enough time this year to complete those projects. There is a possibility that these projects will need to be put on hold until next spring. If the budget is approved, those funds will still be available for the projects if delayed until next year. John will be looking at the anticipated projects and will make recommendations. Councilor Lugdon also brought up the issue of the shoulder areas on Ten Road, as the edge of the asphalt is showing. Melissa will have someone check out that area.

Councilor Wade brought up a trash issue on Main Street where trash is being collected in a bed liner and loose trash is accumulating. Melissa will bring this to the code enforcement officer to look into.

**Municipal Warrants:** Councilor Lugdon made a motion to accept the following warrants, seconded by Councilor Richards:

#78 in the amount of \$5,359.30  
#79 in the amount of \$6,271.00  
#80 in the amount of \$59,391.54

The next council meeting is set for June 9, 2020, in person at the Municipal Building.

**Motion to Adjourn** was made by Councilor Wade, seconded by Councilor Clemons. Vote 4/0