

Town Council Meeting
January 7, 2020

Open Town Council Meeting: Councilor Ketch opened the Town Council Meeting. Councilors in attendance were Councilor Ketch, Councilor Lugdon, Councilor Richard, Councilor Wade, and Councilor Clemons. Town Manager Doane was also present.

Review of Minutes: Councilor Ketch made a motion to accept the minutes of the December 10, 2019 meeting, seconded by Councilor Lugdon. Vote 5/0

Citizen's Request: none

Manager's Report: Manager Doane stated that she had attended the annual meeting of the Municipal Review Committee on December 1, 2019. The facility has met all the performance testing standards established by the contract and the Maine Department of Environmental Protection. The plant at that time was still having some operational issues, however 2/3 of the contracted trash was being processed.

The notices regarding the pending automatic foreclosure for the unpaid real estate accounts were mailed on December 17, 2019. The automatic foreclosure date is January 17, 2020. There were initially seven (7) unpaid accounts that were affected. To date, there are five (5) that remain unpaid and subject to the automatic foreclosure.

Manager Doane has also sent notice to one 2018 Personal Property taxpayer giving them until January 17, 2020 to pay the amount due in full before moving forward with Small Claims Court proceedings.

Manager Doane has spoken with John Milligan regarding the cost estimate for the proposed ballfield/recreational area. He has the estimate almost completed and is currently waiting for the pricing for the backstop. She is hopeful to have that information available soon as it may be possible to place the item on a ballot for a March 3, 2020 referendum.

Manager Doane also attended a workshop hosted by Maine Community Foundation. They have a Community Building Grant that is available now and due February 15, 2020. She has reviewed the criteria, which focuses on projects that help to build and strengthen Maine communities. Though funding is not likely, she believes it is worth a try to apply for the grant for the Ballfield/Recreation field project. This would lessen the amount that may be taken from undesignated funds. Councilor Ketch recommended placing the School Street Park project in as well. Manager Doane stated she would include all of the projects in the grant application.

Manager Doane presented to the Town Council the results of the RFPs for the School Street parcel clearing and the proposed outdoor LED sign. The council would like some time to review these prior to making a decision.

Manager Doane will be attending a workshop in Fairfield on January 14, 2020 regarding municipal solar. She is hoping to learn more about what other municipalities are doing and what specific laws and requirements there are. There was a brief discussion of what other towns were doing related to solar power, as well as areas in Bradley that could be used to place solar equipment.

New Business: The Town Council's signature was requested for the new contract with Penobscot County regarding the Regional ACO (Animal Control Officer) position. The County hires the ACO, and the town pays the County directly.

Unfinished Business: Councilors were following up to see if the Town had received an accident report from the Penobscot County Sheriff's Office regarding an accident on Cram St. Since it has not been received, Manager Doane will be following up with the Sheriff's Office.

Melissa informed the Town Council that Robert Wing had been to the Municipal Office with a letter requesting to use the office phone. He stated that Pine Tree Legal had informed him that it was required that the town allow it. Manager Doane sent him a letter indicating that the town was not going to allow frequent use of the phone; it is not a required municipal service and he continually causes a disturbance with staff and residents alike. In addition, it has been necessary to call law enforcement when he has been present.

Municipal Warrants: Councilor Ketch made a motion to accept the following municipal warrants, seconded by Councilor Wade: Vote 5/0

- #45 in the amount of \$4,530.85
- #46 in the amount of \$13,526.54
- #47 in the amount of \$568.00
- #48 in the amount of \$6,177.92
- #49 in the amount of \$5,880.00
- #50 in the amount of \$141,247.80

The next Council Meeting is set for January 21, 2020.

Motion to adjourn was made by Councilor Ketch, seconded by Councilor Richard. Vote 5/0