

Town Council Meeting
October 27, 2020

Open Town Council Meeting: Councilor Mark Ketch opened the Town Council Meeting. Councilors in attendance were Councilor Ketch, Councilor Lugdon, Councilor Richard, and Councilor Wade. Councilor Clemons was excused. Town Manager Melissa Doane was also present.

Review of Minutes: Councilor Ketch made a motion, seconded by Councilor Wade, to accept the minutes of the October 13, 2020 meeting. Vote 4/0

Citizen's Request: none

Manager's Report: Melissa reported that the Town of Bradley had received a grant for \$5,000.00 from the Center for Tech and Civic Life to assist with the 2020 elections. With the grant, Melissa has purchased items such as crowd control dividers, security cameras for both the municipal office for absentee voting and the fire station to be used election day, some tables to increase voting capacity and provide greater social distancing, as well as the purchase and installation of an absentee ballot drop box. The grant covers funds that were spent in the July election as well. The estimate of funds used thus far is \$3,508.85.

Bradley resident Bud Walkup approached Melissa several months ago asking if a community library box could be installed at the municipal building. Melissa approved the installation and Mr. Walkup graciously provided half of the cost. The estimated cost to the town was \$250.00. The box is located to the right of the entrance and already has several books added and several shared. Bradley resident Clement LaBree built and installed the box. There is also a box located at the Viola Rand School.

The town has received the State of Maine Absentee Ballot Drop Box and Melissa will be working to have it installed to the left of the building entrance. It can be secured to the outside wall with supplied flanges, however it is extremely heavy and will need a couple of people to install it. The drop box that was installed earlier is working and we have received approximately 70 completed absentee ballots through the box.

Melissa has received the first draft of the 2020-2021 municipal audit. She is hopeful to review and provide comment before the next meeting as election duties have been taking a large amount of time.

It will be necessary to hold a public hearing on November 10, 2020 regarding the winter parking ban.

New Business: Councilor Karen Richard has submitted her resignation to the Council as she will be moving out of Bradley. The Council and Melissa all wished her well and thanked her for her service through the years. Melissa indicated that by charter the Council can appoint one individual to a vacancy for the remainder of the term. The Council will consider their options and revisit at a future meeting.

Melissa will be creating a new bulletin board to provide information to inform residents how they can serve their community. With the Council position opening as well as potential planning board vacancies this will be a way to get more information to our residents.

Unfinished Business: Councilor Wade asked for an update on the new municipal sign, as it would be useful right now to get information out. Melissa stated that she will follow up with Sign Services. Councilor Ketch asked if anyone had attended the latest Zoom Town Hall MRC meeting. Melissa stated that she had and the Executive Director seemed to think it was a positive meeting with at least 3 companies interested. PERC is currently handling Bradley's waste.

Municipal Warrants: Councilor Ketch made a motion to accept the following municipal warrants, seconded by Councilor Lugdon. Vote 4/0

#29 in the amount of \$1,085.25

#30 in the amount of \$6,187.55

#31 in the amount of \$17,323.83

Next Meeting: The next meeting is scheduled for November 10, 2020.

Adjourn: Councilor Richard made a motion to adjourn, seconded by Councilor Lugdon. Vote 4/0