

**Town Council Meeting
October 16, 2018**

Open Town Council Meeting: All Town Council members were present, also present was Town Manager, Melissa Doane

Review of Minutes: Councilor Lugdon made a motion to accept the minutes of 10-2-18 as presented, seconded by Councilor Richard. Councilor Wade noted a change regarding the sign fund, it should read designated fund, vote 4/0 (Ketch absent 10-2-18.0)

Citizens Request: None

Manager Report: Melissa and Eric have a meeting scheduled on October 24 with Northern Lights Medical (formally Capital) to discuss a potential ambulance contract or at the very least receive information on costs and services.

The municipal audit is complete, and Melissa has reviewed. She presented to Mark, the Council Chair the representation letter for his signature. This letter attests that all information provided for the audit was accurate.

Melissa stated that she attended the clean up on Saturday. She spoke with the current contractor, Jerry Sullivan from Sullivan's Waste Disposal. He stated that he is interested in extending the contract past June 30, 2019 however not for the current price. Melissa would like guidance from the Council on how to move forward. It will be necessary to have an accurate amount for the FY 19-20 municipal budget. The options are to request a price from the contractor or go out to bid. This would be true for the recycling contract as well. The yearly amount for solid waste is \$39360 and recycling is \$7800. It was discussed that contractors do not like to provide prices when a bid package is done as they don't feel as competitive. It was also noted that it had been several years since the service was placed out to bid. It was the Town Council consensus that Melissa should prepare a bid package.

Melissa added that during the budget process the Council should look at charging residents' additional fees for the clean-up. While she was in attendance a lot of material was disposed of. It may also be necessary to pay someone to monitor the site to make sure only Bradley residents are using the service.

Melissa also would like guidance on the municipal ground's maintenance contract. That is slated to expire April 30, 2019. The current price for all municipal mowing is \$8250. Councilor Lugdon recommended that the Town reach out to Barret Hayes, the current owner of Blue-Collar Yard Pros and see if he is interested in extending the contract for the same price.

Melissa has called Sign Services, they will be coming tomorrow to look at the current sign and provide us with some ideas of design and cost.

Councilor Ketch asked for further clarification regarding the ambulance discussion. Melissa explained that Old Town representatives had met with her and discussed that the ambulance assessment will

likely increase, or the service discontinue. She and Eric are attempting to gather information so that the Council has options should either of those events occur. Councilor Lugdon asked if the Town had a contract with Old Town and if the Town was obligated to provide ambulance service. Melissa stated there was no contract and she was not sure what the obligation was. She is aware that the ambulance service does charge users, however not all those charges are collectible. There was further discussion with the Council for their desire to continue to provide the service using Old Town has there has never been any issues.

New Business: Councilor Ketch stated that he noticed a few street lights out, Melissa stated he can contact the office with the pole number and approximate address and Emera will be notified.

Unfinished Business: Councilor Lugdon asked if the junkyard situations have been taken care of. Melissa stated that the properties that have been ongoing are currently in compliance. Dean would like to start a process in which he reviews all properties in town and provides them with guidance to clean up their messy yards. Melissa is going to speak to him about two properties that she saw this weekend.

Melissa stated that she had given the necessary dwelling information to Dean and asked him to provide comment and recommendations to the Council.

Councilor Strout asked if the Town had a contract with Morin Fuel regarding the price of oil. Melissa stated that they will charge the Town .10 over rack.

Municipal Warrants: Councilor Ketch made a motion to accept municipal warrant #27 in the amount of \$1786.56, warrant #28 in the amount of \$5138.11 and warrant #29 in the amount of \$22648.03, seconded by Councilor Strout, vote 5/0.

Next Meeting: The next meeting was set for Tuesday October 30, 2018. Councilor Richard will be absent as she is attending the Elected Officials Training in Orono.

Adjourn: Councilor Wade made a motion to adjourn, seconded by Councilor Strout, vote 5/0.