

Town Council Meeting
July 10, 2018

Open Town Council Meeting: Councilor Mark Ketch opened the Town Council meeting. Town Council members present included, Duane Lugdon, Karen Richard, Mark Ketch, Sally Strout and Larry Wade. Also present was Town Manager Melissa Doane.

New Business: Councilor Strout made a motion to nominate Councilor Ketch as Town Council Chair, vote 5/0.

Motion to adopt the FY 18-19 Municipal Budget as approved by the voters June 12, 2018 was made by Councilor Ketch seconded by Councilor Richard, vote 5/0.

Motion to approve the Treasurers Disbursement Warrants for employee wages and benefits made by Councilor Ketch seconded by Councilor Strout, vote 5/0.

Councilor Ketch referenced the 2018 tax collection report that was included in the monthly treasurer report. Melissa explained that those payments reflect either overpayments of 2017 taxes or purposeful payments towards the 2018 tax amounts.

Councilor Lugdon stated that Ed Buck's property is much improved however the property of Muriel Pulk is once again a mess. Melissa stated that Dean has sent her a letter of violation.

Councilor Ketch asked if there were any complaints on July 4th. Melissa stated that she was not aware of any.

Neil Bonneville Maine Waste Systems: Melissa explained that Neil had requested to be placed on the Agenda as he would like to transfer the remainder of his contract to Sullivan's Trash Service. She will reach out to him and request his attendance at the next meeting.

Review of Minutes: Councilor Ketch made a motion to accept the 6/13/18 minutes as presented, seconded by Councilor Strout, vote 3/0 (Lugdon and Carmichael not present 6/13/18)

Citizens Request: None

Chief Eric Gifford: Eric informed the Town Council that the Fire Department had received an award from the Maine Department of Labor and they are now part of the SHAPE program. He explained that it was a detailed process in which a Department of Labor representative reviewed all the equipment, building and training records. The Town Council praised Chief Gifford and his Department for their dedication.

Manager Report: Melissa reported that the property tax regarding 6 Pine Street has been paid in full. It is therefore necessary for the Town Council to sign and accept the municipal quitclaim deed releasing the towns vested rights to the property.

The check has been mailed and accepted via certified mail to Emera Maine regarding the abatement.

Melissa stated that Mark Gibson and herself will be meeting to review valuation amounts regarding transmission asset valuations. Joining in the presentation will be Ben Birch who is the assessing agent for Eddington and other towns in the area that also have transmission assets. If a Town Council member would like to attend the presentation will be on Friday at 10:30 am.

Melissa stated that the end of year process was successful. She was at the municipal building until a little after 5 on Friday June 29 and did not receive any complaints regarding the early closure.

On Thursday September 19 Terry and Cindy are scheduled to be an all-day training in Orono regarding Inland Fisheries and Wildlife. Melissa received notification that the two-day strategic planning for the MMA Executive Committee is also scheduled for 19th-21st in South Portland. Melissa does not have to be in South Portland until 5:30 so she could work until 3, however would like to be able to close the office for the remaining time. Town Council approved closing the office at 1 pm on Sept 19 to allow Melissa amble time to get to South Portland.

The cross culverts on Deer Run lane have been completed and Melissa has provided authorization for pavement to be completed on those plus the additional areas that are needed in preparation for the chip seal. Peter will be completing the additional ditching needed on Deer Run within the next few weeks.

Maine Municipal Association has made their nomination for the 2018-2020 Legislative Policy Committee. The candidate for our region is Rick Bronson, Manager of the Town of Lincoln. A write in candidate can also be elected. Councilor Lugdon made a motion to approve the nomination, seconded by Councilor Richard, vote 5/0.

On June 21, Melissa had provided Town Council a memo regarding the US Postal Service Security System. She requested the board to review the maintenance rider and determine if further work is needed as the Postal Service has determined because of the categorization of the Bradley Post Office a security system will not install a new system. Town Council discussed the security system at length and agree that there should be a system in place as the town holds the insurance liability. Councilor Wade stated he would investigate system types. Town Council requested that Melissa contact legal counsel to see what options are available to the town through the current lease agreement.

Unfinished Business: Councilor Lugdon asked if the Employment Agreement regarding Manager Doane's contract had been completed, Melissa reported it was done on June 13.

Municipal Warrants: Councilor Ketch made a motion to accept municipal warrant #93 in the amount of \$4,474.03, warrant #94 in the amount of \$14,026.58, warrant #1 in the amount of \$137,951.39, warrant #2 in the amount of \$3655.88 and warrant #3 in the amount of \$130,368.85, seconded by Councilor Lugdon, vote 5/0.

Next Meeting: Next meeting was set for July 24, 2018. Melissa stated that the tax commitment amounts will be ready.

Adjourn: Councilor Lugdon made a motion to adjourn, seconded by Councilor Richard, vote 5/0.